TOLEDO FIRE & RESCUE DEPARTMENT

C-49 Homeland Security Threats

Emergency Manual

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Purpose

To provide guidance to members of the Toledo Fire and Rescue Department in the event of threats to our security; whether it be local, domestic, or international.

Policy/Procedure

If there is a threat to the safety of members of the Toledo Fire and Rescue Department, all members shall adhere to the following directives:

1. Station Security:

1. Fire personnel shall ensure that all of the stations are locked at all times.
2. Bay doors are to be kept closed at all times.
3. Power to fuel pumps shall be shut-off when not in use, or, if not possible, pumps shall remain locked when not in use.
4. The Watch Person is to remain at the watch desk when not ensuring the station is secure.
5. All visitors who report to the station shall report to or be reported to the Company Officer upon arrival.
6. All station tours will be canceled based upon the threat level or current events.
7. All outside public relations events will be evaluated for safety, and if it is determined Toledo Fire and Rescue Department personnel are to participate, completed in-service.

2. Vehicle Security:

1. If a vehicle will be left out of the line of sight, the driver must stay with the vehicle. If this is not possible, the driver must make all attempts to ensure the vehicle is secure before departing.

2. If two units are dispatched to a scene, one person will be designated to remain with the vehicles to monitor their security.

3. If a single two-person unit has been dispatched, the vehicle should be locked before it is left unattended.

4. Before leaving an incident, the driver should make a 360º evaluation of the vehicle and its compartments to check for possible tampering.

3. General Safety Concerns:

1. All crews shall attempt to fill fuel and oxygen levels between the hours of 0700 hrs and 0900 hrs.

2. All station back-up generators will be tested daily to ensure their functionality.

3. An evaluation of all existing perimeter lighting fixtures will be conducted by the Officer to ensure that they are functional. If they are not, a repair request shall be sent through channels requesting immediate repair.

4. Fire personnel shall maintain a heightened awareness of potential hazards at all emergency scenes.

5. Officers should ensure a scene safety check has occurred before becoming involved with an incident.

6. Law enforcement assistance for protection should be requested early if there is cause for concern. Operations should cease if crew security is compromised.

During periods of likely, confirmed, or on-going national homeland terrorist attack, members shall adhere to the following directives:

1. Staffing:

1. All fire personnel shall have a complete set of turnout gear and personal protective equipment (PPE) with them at all times. All members shall know their designated Disaster Staffing Group designation, as referenced in C-22 "Disaster Staffing".

2. All special activities including training, preventive maintenance, public education, inspections, and others shall be suspended. Line companies shall remain in their respective stations unless responding to an incident.

3. All officers holding a station bid or station detail, shall have the home and or cell phone numbers of

their crew members immediately available. Line Battalion Chiefs shall have the telephone numbers of each officer assigned in their battalion. Relief Battalion Chiefs shall have the telephone numbers of all non-assigned relief personnel in their respective platoon.

4. Local television and radio stations shall be used to announce Department-wide recall of personnel, if necessary. Recall of personnel may also come via telephone from Fire Dispatch, Battalion Chief, or other authorized Department representative.

5. Dispatch will maintain a minimum of four (4)dispatchers on-duty at all times under this procedure.

2. Station/Bureau Security:

1. All outside doors and windows to the stations or bureaus shall be locked.

2. No visitors shall be allowed in the Bureaus for the first 48 hours of the declaration. No visitors shall be allowed in the stations at any time while under the threat.

3. The Fire Shop (3917 Imlay) shall be secured, with the outside gates locked. Imlay Street shall be closed, and parking thereon prohibited.

4. Station officers shall make a positive identification of all vehicles on the station premises.

5. At Stations #14, #18 and #21, parking and street areas adjacent to the radio towers will be closed and barricaded. Barricades will be arranged through the respective Battalion Chief.

6. There shall be no parking around Headquarters (545 N. Huron) and the Back up Communications Center/TPD SWAT building (535 N. Erie). The staging area parking lot between these buildings shall be closed and barricaded.

7. Day watch procedures shall be maintained at all times while under this alert.

3. Vehicle Security:

1. If a vehicle will be left out of the line of sight, the driver shall stay with the vehicle. If this is not possible, the driver must make all attempts to ensure the vehicle is secure before departing.

2. If two units are dispatched to a scene, one person will be designated to remain with the vehicles to monitor their security.

3. If a single two-person unit has been dispatched, the vehicle should be locked before it is left unattended.

4. Before leaving an incident, the driver shall make a 360º evaluation of the vehicle and its compartments to check for possible tampering.

5. The MCI De-Con Trailer and its tow vehicle shall be moved to station #4 as soon as possible. This may necessitate the movement of rigs housed at that station to another station in the battalion.

4. Procedural Review:

1. Radiological equipment shall be checked and operating procedures reviewed as per C-81 "Radiological Emergency Monitoring".

2. The Lucas County Hospitals Decontamination Preplans shall be reviewed.

3. Personnel assigned to the stations housing the Hazardous Materials Unit shall review their inventory and procedures for encapsulated suits.

Notification to all stations will be done by Fire Dispatch by way of conference call or calling each station directly and speaking to the Company Officer. An email summarizing the threat, and all actions taken so far, will be sent to all Staff, Stations, and Bureaus. It is imperative that this information is passed on at shift change and noted in the station journal.

Depending on the circumstances, the Fire Chief may direct the Deputy Chief of Operations to implement Emergency Procedure C-92 “Task Force Operations”. When this occurs, the notification procedure outlined above will again be made if not already included in the original notification.

See Also:

Permanent link:
https://www.tfrdpolicies.com/dokuwiki/doku.php?id=c_manual:c49

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