TOLEDO FIRE & RESCUE DEPARTMENT

# C-3 Air Unit Procedure

### Emergency Manual

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### Policy/Procedure

**1.** The Air Units carry a supply of 30 minute, 4500 psi cylinders, SCBA harnesses, and miscellaneous equipment related to their function. A journal shall be maintained to track the unit's response to incidents, the unit's inventory, and other matters of importance related to the unit.

### 2. Station Procedures

- **A.** At 0700 hrs, a firefighter shall be assigned to check the serviceability of the Air Unit. This shall include both a vehicle check and a check of all SCBA equipment. Cylinders shall be inventoried and checked for pressure at this time. Low cylinders shall be filled and noted in the Air Unit journal.

### 3. Scene Procedure

- **A.** An Air Unit shall be dispatched to any emergency upon the request of an incident commander.
- **B.** Fire personnel assigned to the Air Unit shall dispense or exchange any equipment requested and log their actions in the Unit's journal. Damaged SCBA equipment shall be sent to the Toledo Fire and Rescue Department Maintenance Bureau by the member encountering the problem, accompanied by a completed Repair Request (300-16) by the member's Company Officer. The Air Unit shall carry Repair Request forms but will not be utilized to fulfill Repair Request forms or transport damaged equipment.

**4.** When the Air Unit is released from an incident, low cylinders shall be filled immediately.

**5.** The Toledo Fire and Rescue Maintenance Bureau shall be notified of any malfunctioning equipment on the Air Unit. Repair Requests shall be attached to said equipment when sent to the Bureau for repair

**6.** All equipment exchanged with an Air Unit, shall be exchanged at a one-to-one ratio. In order to

facilitate accurate inventories and record keeping, no extra cylinders, harnesses, or other equipment will be given to unit's requesting them without approval from a chief officer and documentation supporting the request.

**PERSONNEL RESPONSIBLE FOR THE AIR UNIT MUST MAINTAIN AN ACCURATE UNIT INVENTORY.**

Equipment removed from an Air Unit shall be facilitated through fire personnel assigned to it and promptly reported to the Company Officer responsible for the unit.

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See Also:

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