TOLEDO FIRE & RESCUE DEPARTMENT

B-6 Change Over

Non-Emergency Manual

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Policy/Procedure

1. It shall be the responsibility of the company officer to contact their Battalion Chief in the event apparatus or equipment requires repair at the Fire Shop. That Battalion Chief shall then make arrangements for the needed repairs or change of apparatus or equipment and so inform those involved. In no instance is the company officer to take any apparatus to the Fire Shop without proper authorization.

2. When an apparatus is taken out of service, the reserve apparatus, which replaces it, may not have the proper equipment. Therefore, sufficient equipment must be transferred between the two apparatus to accomplish the company's mission. Company officers are responsible for directly supervising the transfer of equipment. All equipment must be accounted for in the transfer both to the reserve apparatus and back to the primary apparatus when it is returned to service. The inventory of each apparatus must be checked at both transfers. Any item found to be missing or unserviceable shall be reported immediately to the Battalion Chief. The transfer of equipment shall be properly documented using Form 100 12 as the same company may not accomplish both transfers.

3. Apparatus inventory forms shall not be altered or changed without the concurrence of the Station Commander and the Fire Maintenance Officer.

4. Except in cases of emergency (failure to start, accidents, breakdowns, etc.), the placing of apparatus out of service shall normally be the responsibility of a Chief Officer or the Fire Maintenance Officer.

See Also:

Permanent link:
https://www.tfrdpolicies.com/dokuwiki/doku.php?id=b_manual:b6

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