TOLEDO FIRE & RESCUE DEPARTMENT

# B-55 CE Compliance

**Non-Emergency Manual**

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**Purpose** Guidance to members, assuring compliance and completion of all required Continuing Education (CE) necessary to perform all duties, orders, and individual job titles.

**Definitions**

**Continuing Education** - (CE) is a specific learning activity generally characterized by the issuance of a certificate or record of credit for the purpose of documenting completion of a designated course of instruction. The Ohio Department of Public Safety (ODPS) imposes Continuing Education requirements on members who hold certifications to practice within a particular profession such as: Firefighter II, EMT-B and EMT-P. Continuing Education credit is typically one (1) CE credit for each hour of contact.

**Ohio Department of Public Safety** - The Ohio Department of Public Safety Emergency Medical Services (ODPSEMS) oversees the certification of Emergency Medical Technicians and Firefighters and provides that these people in lifesaving roles are properly trained, educated and prepared for emergency situations.

**Certification** - A professional qualification and is required by **law** for a person to be allowed to perform a task or job. Firefighter II, EMT-B, and EMT-P certifications are earned from the Ohio Department of Public Safety (ODPS) and must be renewed periodically. As a part of a complete renewal of an individual's certification, it is common for the individual to show evidence of continued learning.

**Policy/Procedure**

All members of the Toledo Fire and Rescue Department shall maintain an active license in the State of Ohio while meeting all current standards required by Ohio law regarding Continuing Education and all other specified obligations necessary to retain their mandated certifications.

New Policy/Procedure/Equipment orientations or expedited changes to normal operational processes shall

be completed by the required date of the assignment, no more than 10 working Tours from the date published. All other CEs will be provided on a quarterly schedule with notifications of start and completion deadline dates. An extension request may be submitted via Interdepartmental Communication to the Chief of Training thru the appropriate chain of command. Once the CE is closed due to the deadline being missed, it shall be the individual's responsibility to find, complete and document their own CE needed to meet their state licensing requirements.

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See Also:

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