TOLEDO FIRE & RESCUE DEPARTMENT

# B-17 Drivers License

**Non-Emergency Manual**

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**Policy/Procedure**

**1.** Bi-annual driver's license checks shall be completed on the first workday of January and July of each year. Company Officers shall ensure and document that all members under their command possess a valid driver's license. A checklist shall be compiled and the results forwarded through the station Captain to the Department's Bureau of Professional Standards. If a member does not possess a valid driver's license, the reason shall be determined and documented.

**2.** Should a member's license become invalid, it shall be their responsibility to immediately notify their superior. Members shall be removed from driving, and may be removed from duty, until they have obtained a valid driver's license.

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See Also:

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