TOLEDO FIRE & RESCUE DEPARTMENT

Article XI - Maintenance Deputy Chief

Last Modified: 09/01/2024 08:07

Export Article XI to PDF
Export -Entire A Manual- to PDF

Section 1 - Authority

A. The Building and Maintenance Bureau shall be under the direction and control of a Deputy Chief and shall be composed of such Fire and Rescue Department personnel as the Fire Chief may assign thereto, together with any other non-fire department personnel that may be assigned by higher authority.

B. The Deputy Chief in charge of the Building and Maintenance Bureau shall report to the Fire Chief.

C. Subject to the approval of the Chief, the Deputy Chief in charge of the Building and Maintenance Bureau shall establish and regulate the working hours of the personnel assigned to the Building and Maintenance Bureau.

Section 2 - Duties and Responsibilities of the Deputy Chief of Maintenance and Buildings

A. The Deputy Chief in charge of the Building and Maintenance Bureau shall have the following duties and responsibilities:

B. The Deputy Chief shall be responsible for the conduct, efficiency, and discipline of the personnel assigned to the Building and Maintenance Bureau and any contractual language, rules and regulations concerning said personnel.

C. The Deputy Chief shall be responsible for the mechanical condition and the repair and maintenance of all Department vehicles, apparatus, tools, and equipment, including the testing of all such equipment. They shall keep an inventory of all tools and equipment and set up replacement programs for all tools and equipment.

D. The Deputy Chief shall assist in writing specifications for all new apparatus and they shall be responsible for the testing of all new apparatus and equipment when delivered from the vendor and shall make recommendations as to whether the new apparatus and equipment should be accepted for delivery.

E. In conjunction with the Training Bureau, the Deputy Chief shall assist in instructing and training Department personnel in the proper care and operation of all Department equipment and apparatus and shall make written reports to higher authority should the equipment or apparatus show evidence of careless or improper care or operation by Department personnel.

F. The Deputy Chief shall act as liaison between TFRD and other city departments and private vendors who are performing work for the Department. They shall keep the Fire Chief informed of all such interactions. They shall maintain a record of all maintenance charges and work done by other departments as requested for the Fire Department. They shall assist in the planning and oversight of all new construction in the Department.

G. The Deputy Chief shall perform such other duties as may be prescribed by higher authority.

Permanent link:
https://www.tfrdpolicies.com/dokuwiki/doku.php?id=a_manual:article_xi

Last update: **09/01/2024 08:07**